**Parent/Guardian/Carer Contacts**

Your success as a student relies on regular communication between you, the College and your parents/guardians/carers. To ensure you are fully supported during your time at College please provide us with the contact details for 2 parents/guardians/carers (if possible).

The College can use this information in several ways:

1 Parent Portal: this is a live system that gives your parents/guardians/carers access to your attendance, your targets and your assessment records. Your parents/guardians/carers can access the portal as often as they wish to check on your progress. Parents/guardians/carers will be sent an email in early September with the login and password details.

2 College updates: The College often needs to send out emails/texts to parents/guardians/carers about important news such as College closures, exam results dates, COVID updates etc.

3 Marketing: Information about upcoming events such as Art Shows, new courses etc.

By ticking the boxes below your parent/guardian/carer is consenting to receiving the relevant information.

Please complete the following: (print)

|  |  |
| --- | --- |
| **Student’s full name:** |  |
| **Phone number:** |  |
| **Email address:** |  |

|  |  |
| --- | --- |
| **Contact one full name:** |  |
| **Relationship:** |  |
| **Phone number home/mobile:** |  |
| **Phone number work:** |  |
| **Contact email address:** |  |
|  | 🗆 Parent Portal 🗆 College updates 🗆 Marketing |

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| --- | --- |
| **Contact two full name:** |  |
| **Relationship:** |  |
| **Phone number home/mobile:** |  |
| **Phone number work:** |  |
| **Contact email address:** |  |
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**Our Data Protection Policy and Privacy Statement are available on the college website** [**www.macclesfield.ac.uk**](http://www.macclesfield.ac.uk)