

# How to access your results on ProPortal



As a student, log into ProPortal at the link below:

<https://mis.macclesfield.ac.uk/proportal>

Login with your usual College username (Student ID number) and password.

On your Student Detail page, make sure you have the correct academic year dropdown selected.

Click on the 'Information' menu option in the left pane of the window.

A screenshot of the ProPortal interface. On the left is a navigation menu with options: Home, INFORMATION (highlighted with an orange box), Achievements On Entry, Academic Feedback, Academic Information, Details, Enrolments (highlighted with a green box), and Application Manager. The main area is titled 'Enrolments' and shows a table of course data. The table has columns for Course Code, Course Name, Group Code, Completion Status, Grade, and Outcome. The 'Grade' and 'Outcome' columns are highlighted with a green box. The table contains one row of data for course 22EFAD1AL3/1.

Course Code	Course Name	Group Code	Completion Status	Grade	Outcome
22EFAD1AL3/1	HABC Level 3 Award in Emergency First Aid at Work (1 Day)	F			

Select 'Enrolments' under the 'Information' menu.

You will now see your Grades and Outcomes for your course(s).

If you cannot access ProPortal, please contact the Student IT Services team:

Tel: 01625 410000 ext 518

Email: [itstudenthelpdesk@macclesfield.ac.uk](mailto:itstudenthelpdesk@macclesfield.ac.uk)

If you cannot see your results on the day, please contact the Exams team:

Tel: 01625 410011

Email: [exams@macclesfield.ac.uk](mailto:exams@macclesfield.ac.uk)